St John’s P & F Association
AGM Meeting
10th March 2015
Held in the Viv Burton Room, St John’s

MEETING OPENED: 6.30pm by Nicholas Lynch

PRESENT: Judy Hafemeister, Rachel Skuse, Barbara Slater, Gisela Gunthorpe, Denise Mulligan, Grant Lorenz, Andrew Harvey, Nicholas Lynch, Michael Somer, Katrina Burns, Anna Lucas, Anne Moloney, Jill & Ange Millard

APOLOGISES: Gabby Baron & Debbie Green

MINUTES OF PREVIOUS AGM MEETING
February minutes were tabled that the minutes are accepted as true & correct.

Moved: Anne Moloney
Seconded: Christine: Barbara Slater

ACCEPTANCE OF FINANCIAL STATEMENTS

Financial statements were not able to be tabled as audit process was not completed, financials will be tabled at the next AGM Meeting on 10th March 2015, balances of accounts were finalised, discussion on Auditing of the P & F accounting not completed for 2 years due to number of contributing factors.

The following Accounting companies to be contacted for a quote;

- Condo Treasure
- Statham Cheeseman
- Ronda Stevenson

Katrina to list the items missing & discuss quote at next month’s meeting

Tuckshop Wage – Katrina to discuss with Jenny regarding an estimate payment for 2014, Nicholas Lynch made comment to also contact Kate Christensen with the preliminary amount
of $13,000 being mentioned this is to be confirmed by Kate Christensen & the P & F Committee, there is to be no payment for school uniforms during this time.

PRESIDENT’S REPORT

Rachel Skuse highlighted that the last couple of weeks had been challenging in her new role but thanked everyone for their support & encouragement.

A lot of ideas for fundraising have been given with the following examples

- Rugby Day – Ladies Day out
- Selling tickets @ the pub
- Mother’s Day
- Wine Drive

Looking at new ways of bringing the school Community together with Grandparents Day & having a new parents Dinner, School Food Van looking at the outcome of having the van & feedback on this with more discussion to be had, Bakearoma has withdrawn their interest in providing a quote for the supply of food for tuckshop, Café 54 will present at next month’s meeting, Rachel made special mentioned of Gabby Barron’s commitment to the position of P&F President for the past 13 years.

Communication of P & F looking at notification of meetings & the use of the School App, Newsletter & Website App alert.

PRINCIPAL

Nicholas reported that St John’s had an overall rating of the top 300 schools as a result of the resent NAPLAN testing.

- The school is engaging in the services of a company to develop a Master plan for the development of the school into the future;
- The school is looking at the reviewing the model used by Geelong Grammar School in their Year 9 program referred to as Timbertop with more information on this;
- Schools leaving for France next month for their school excursion
- School Tuckshop was discussed with the van scenario, Café 54 will be giving a presentation at next month’s meeting, looking at ways to manage the Tuckshop for its sustainability.
GENERAL DISCUSSION ON IDEAS FOR 2015

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<th>Task from Previous Meeting</th>
<th>Action/Outcome</th>
<th>Completed</th>
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<tr>
<td>Katrina Burns</td>
<td>Quote for Auditing of P &amp; F Financials</td>
<td>April Meeting</td>
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<td>Equestrian team – Jo Bolland</td>
<td>Discussion regarding funding / Support from P &amp; F Committee</td>
<td>April Meeting</td>
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<td>Café 54</td>
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Interschool Equestrian Sport

Jo Bolland represented the above group in seeking funding/support from the P & F Committee in providing saddle blankets or financial payment/s for the equestrian students who have been successful in representing the school at State or Local level. Throughout the year the group participate in 6/8 events per year making representing their school difficult at times regarding the financial commitment required.

Asking for

1. One off payment per student ($100 - $200) per student
2. Reimbursement of fuel costs capped limit of $200 per students

P & F to discuss & advise Jo Bolland of its decision, the Committee discussed the idea & concerns for other individuals or groups that would also fall under this category, mentioned that the P & F set up a Sporting Scholarship fund, further discussion on this.

Tuckshop

Further discussion on the coordination of the school tuckshop & finding a suitable solution for its operation, Café 54 will be presenting an option at next month’s meeting.

The continued issues of volunteers, decision needs to be made as to how many days the Tuckshop will be opened? If 5 days will need a roster to support this as in previous years this has always been an issue, need to look at options available, Café 54 supply a van for M, W & F for senior students & staff (7:30 am to 1:30 pm)

Further ongoing discussions will take place with further reporting next month.

Mother’s Day stall has been returned with Gisela Gunthorpe, Coordinator.

The stall will have
- Gift Donations
- Handmade Donations
- Business Donations
- Craft & Wrapping

Volunteers will be asked to lend a hand with gift wrapping & Stall helpers with more information the coming weeks. Important Dates to remember:

**Craft & Wrap days**
- Get your “craft on” as we hand make and wrap our beautiful gifts! Friday 24th April, 8:30-10:30 am AND Sunday 26th April 2-4pm.

Looking at having a photographer for the Day to take photos.

**Farmers Markets & Lion Club Markets** looking at fundraising at these events;

**Easter in the Country**, Anne Moloney & Carmel Treasure have been busy putting together the final touches for this. Easter in the Country theme will be giving of rain, “Send Rain & the ground will yield its grain”, there will be a rainbow structure of balloons with the kids to dress in the colour of the rainbow, Parents & Children will be asked to meet Saturday 4th April at 7.45am at the Town Pool. Judging is at 8:15am. The Street Parade begins at 9:00am.

**Maranoa Regional Council** Sue spoke about funding opportunities for the P & F with the opportunity to apply for the Local Development, Sue presented to the P & F a donation of $250 with the P & F agreeing that this money should be paid towards students travelling to France in April, Moved Rachel Skuse Seconded Barbara Slater

Sue mentioned that there is a Community Grant available for $5K that can be used for sporting interests with $100 for student (individual) or $500 for group teams. There are two (2) quick grants available.

**New Meeting Time** – it was proposed that a new meeting time be introduced, the P & F Meetings will now commence at 6.00 pm for a 7.30 pm finish.

**Parent / Teacher Interviews** – more communication for new parents on the process & how interviews are appointed or made, the idea of having an afternoon tea while Parent & Teachers interviews are taking place further discussion on this idea at next month’s meeting as may not be practical or supported due to time restraints by parents & teachers.
Shade – issue concerning adequate shade for students, especially in the secondary area requires shade & air conditioning especially in the big shed no air conditioning.

Advised to discuss raise with Kate Christensen & Courtney Dollard (WHS Coordinator) to commence review process, this is not a P & F responsibility but a school responsibility.

MEETING CLOSED: at 7.35 pm