



## St John's P & F Association General Meeting

Date: 22/5/24

St John's School, VB room

**MEETING OPENED:** 6.22pm

**PRESENT:** Emma King, Meika Burrey, Kiara Williams, Olivia Murphy, Anita Birkett, Mark Watson, Caron Brindley, April Loughnan, Megan Devlin, Linda Wilson, Katrina Barden, Angus King, Leesa Murray.

**APOLOGIES:** Cath Clark, Fred Clark, Monique Rashford.

### MINUTES OF PREVIOUS GENERAL MEETING

April 2023 minutes were tabled, read & accepted as true & correct.

Moved: Meika Burey. Seconded: Olivia Murphy

### Treasurers report for May 2024

#### St John's School Parents and Friends

<b>Tuckshop Outstanding Accounts (Paid 10/6/24)</b>	
PFD	\$546.80
Western Food Wholesalers Tuckshop	\$2919.95
GR and AV Webb- Lion Franchisee	\$2961.45
Western Bakeries	\$1896.90
QLD Country Meats	\$
Kesley Hewitt	\$194.25 & \$904.39

<b>General Outstanding Accounts</b>	
Xero	\$32
Race day painting	\$450
Leadership accommodation Toowoomba	\$1044

#### St John's Parents & Friends Committee

**President:** Leesa Murray **Vice President:** Emma King **Treasurer:** Caron Brindley

**Secretary:** Cath Clark **Contact:** 0427713913

[secretarypf@outlook.com](mailto:secretarypf@outlook.com)



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St John's P & F Westpac Accounts	Balances at 31/05/2024
Working Account	\$106 226.60
Fundraising Account	\$147 004.24
<b>Total</b>	<b>\$253 230.84</b>

**Moved:** Emma King. **Seconded:** Meika Burey

### Principal's Report –

- Athletics Carnival - The feedback from the parent body (provided post athletics carnival 2023) has been reviewed. Matt Creeley is working on improvements for the carnival to be held in June 2024. Parent assistance for events is requested. Some field events will be held prior to the carnival. The triple jump and javelin will be removed from the program for under 12 students. After school training will be offered to students prior to the carnival.
- Prep playground – a new design is being considered to replace current playground (diagram provided). It will be a 10m x 10m construction with other items around the outside of the area and soft-fall underneath the playground. The area where grass is not growing will be covered in AstroTurf.
- New school bus – A “Yantong” bus that has 29 seats is being ordered and should be here in 6 weeks. It will have a window covering wrap that allows one-way vision. The old school bus will be traded to the value of \$30 000
- Attendance – the leadership team and teachers are focusing on attendance and there has been an improvement
- Uniforms – the high school is using lunchtime detentions as a method to improve wearing uniforms and there has been an improvement. New hats should be here in late June
- Religious Life of the School – the quality of gratitude is the focus across the school and this concept is being weaved into lessons
- Whole School Assemblies – work is being undertaken to make these faster. Meika Burey commented that the proximity of parents to the front is welcome.
- Leadership Structure – a restructure of the school leadership positions will be examined with the intent to have a more ‘whole school’ approach; rather than a separate primary and secondary school
- New sports precinct – will be open 29<sup>th</sup> of November (Term 4, week 9) but should be available for use from early September.

### ITEMS OPEN FOR GENERAL DISCUSSION

#### St John's Parents & Friends Committee

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- New playground shade structure – Mark Watson to investigate if there should be padding on posts by contacting playground manufacturer
- Buddy benches - a quote from school provider of \$3131.70 (inc freight). Discussions were had as to alternatives and Mark Watson will take this question to Belinda Haywood

**Motion:** that the P&F provide funds for the purchase of two Buddy Benches up to the value of the quotation provided

Moved: Emma King

Seconded: Linda Wilson





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### ITEMS OPEN FOR GENERAL DISCUSSION - continued

- St John's Race Day – Monique Rashford was unable to attend so sent through an update (attached)
- STEM2050 Program – parent suggestion that the school investigates potential participation in this program. It is a free STEM program, sponsored by the Maranoa Regional Council, Santos, Senex and Origin to promote STEM in schools. Mark Watson will investigate the schools potential involvement.

### MEETING CLOSED @ 7:34pm

Next Meeting Wednesday June 19th @ 6.00 pm from the White Bull Tavern

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### St John's Race Day Update

Just sharing a very quick update (as of 20/05/2024)

- Awaiting a quote from Elite Jumping Castles who will supply the giant obstacle course and another Jumping castle again this year.
- Face painter in Chinchilla has indicated they are available and I am waiting for a an invoice from her (\$450 for 4 hours) This is just 1 person but I think that will be alright. Caron I will send through the invoice once received as it's not confirmed until we pay.
- Have submitted an application to SANTOS for major sponsor (\$3000) and just waiting to hear back. Once confirmed remaining sponsorship letters will go out.
- \$1000 packages to include races and activity naming rights (5 separate races, obstacle course, face paint, jumping castle, gelato cart and possibly Heart Church craft centre again) We usually have around 9-10 sponsor in this category so we should have enough activities for everyone to get the rights to something.

Breakdown of sponsorships: Happy for feedback on what is included as the only one to go out is SANTOS:

#### **Platinum Sponsorship     \$3000 (1 available)**

- Naming rights to the British 'Bridgerton' themed Picnic
- 1 x Race sponsor
- Business advertising on all printed and voiced advertising including social media
- 4 Complimentary gourmet hampers (Each hamper to feed 3-4) and 16 drink tickets
- Company banner and any company advertising prominently displayed on race day
- Race day acknowledgement
- Race name and logo included in race book
- Social media advertising with sponsor logo

#### **Sapphire Sponsorship     \$2000 (one available)**

- Naming rights to the Picnic Bar
- Business advertising on all printed and voiced advertising including social media
- 3 Complimentary gourmet hampers (Each hamper to feed 3-4) and 10 drink tickets
- Company banner and any company advertising prominently displayed in the bar area on race day
- Race day acknowledgement
- Race name and logo included in race book.
- Social media advertising with sponsor logo

#### **Diamond Sponsorship     \$1000 (9 available)**

- Allocated activity sponsor (For example and not limited to: Individual race sponsor, jumping castle, obstacle course or facepainting sponsor.)
- Business advertising on all printed and voiced advertising including social media
- 2 Complimentary gourmet hampers (Each hamper to feed 3-4) and 4 drink tickets

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- Company banner displayed on race day
- Race day acknowledgement
- Social media advertising with sponsor logo

### **Ruby Sponsorship \$500**

- 1 Complimentary gourmet hamper (Each hamper to feed 3-4) and 2 drink tickets
- Company banner displayed on race day
- Race Day acknowledgement
- Catching up with Bec (Beck's Chopping Board) next week to discuss hampers and get a quote. I am thinking 2 types of boxes to order: a clod one with meats cheeses etc and then a smaller one that could possibly be warm with sausage rolls quiche croissants etc. Hopefully we can use the ticket platform to order these and have quantities locked in the week before.
- Katrina is looking after Fashions again this year. We haven't had a chance to discuss yet but leaning towards a similar format to last year with a roaming judge and winners announced with raffles

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## Quote Received

New Quote Received from the website.

<b>Quote Number:</b>	17419
<b>Quote Date:</b>	April 23, 2024, 9:36 am
<b>First Name:</b>	Belinda
<b>Surname:</b>	Hayward
<b>Organisation Name (if applicable):</b>	St John's School
<b>Email:</b>	<a href="mailto:belinda.hayward@twb.catholic.edu.au">belinda.hayward@twb.catholic.edu.au</a>
<b>Phone Number:</b>	0746221842
<b>Delivery Address:</b>	29 Duke Street
<b>Suburb:</b>	Roma
<b>State:</b>	Qld
<b>Postcode:</b>	4455

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	Product	Quantity
	<p>Buddy Bench</p> <ul style="list-style-type: none"><li>• Colour: Blue</li><li>• Length: 1800 mm</li><li>• Plaques: None</li><li>• Add your routed text: Donated to St John's Parents and Friends</li><li>• Painted or not: Routed Text - Painted</li></ul> <p>Item Number:BB</p>	2

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